



DBE NEWS

Idaho Transportation Department
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Liz Healas, Editor

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Responsibilities Regarding Prompt Payment

There has been a lot of confusion over the federal requirement for prompt payment to subcontractors.

Therefore, the Idaho Transportation Department (ITD) in coordination with the Federal Highway Administration (FHWA) and the contracting industry continue to work towards clarification of this requirement in an effort to make it work smoothly for all.

It is important to understand that each and every one of us has a responsibility — whether it is ITD, the prime contractor or the subcontractor — in ensuring payment is made promptly.

ITD has the responsibility to make sure that the

By **Julie Caldwell**
*EEO Contract
Compliance Officer*

prompt payment requirement is being met and if it is not then to take appropriate action.

The prime contractor has the responsibility to make sure that the payments being passed on to their subcontractors are correct to the best of their knowledge.

This includes: checking payment quantities for correctness; ensuring the subcontractor is providing the required material certifications, samples and test results; and inspecting subcontractors' work to verify that it has been completed satisfactorily in the prime contractors opinion.

This should help to

eliminate problems during ITD's final review and acceptance of the work.

As stated above, the subcontractors also have responsibilities in this area. They need to make sure that, in addition to the actual work items they are performing to the satisfaction of the prime contractor and ITD, they have all other contract requirements completed.

This includes paperwork, insurance, bonding (if needed), etc.

One of the major problem areas regarding the prompt payment requirement is the return of retainage. Retainage is required to be paid once a subcontractor has satisfactorily completed the work items of their con-

(Continued on page 3)

The Disadvantaged Business Enterprise (DBE) Supportive Services Program is designed to assist minority, women and disadvantaged business owners in developing and promoting their businesses in the highway construction industry. It was created by the U.S. Department of Transportation and is administered by the Idaho Transportation Department with the funding and oversight of the Federal Highway Administration. Any concerns regarding the administration of this program should be directed to Julie Caldwell, EEO Contract Compliance Officer, or Karen Sparkman, EEO Manager, at the Idaho Transportation Department.

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Where in Idaho is this? Hint: Conversion of this historic landmark represents one of the final steps in the completion of the 72-mile *Trail of the Coeur d'Alenes*. In its heyday, it allowed the railroad to cross Lake Coeur d'Alene, and then would swing open to allow boats through to navigate the St. Joe River. [Answer to the February Issue: **Lava Hot Springs**, on the Portneuf River in southeastern Idaho .]

WNET

By Debby McCarthy, DBE Assistant

Women's Network for Entrepreneurial Training

The Women's Network for Entrepreneurial Training (WNET) Roundtable offers what no other networking group does: public and private sector individuals that provide a unique array of contacts, services, and suggestions for women business owners.

Participants receive practical support and guidance from a range of individuals with a wealth of experience in an informal, ongoing relationship -- the most effective way to build a network.

WNET Roundtables are sponsored by the SBA's

Office of Women's Business Ownership.

Other co-sponsors often include SBA's Service Corps of Retired Volunteers (SCORE), Small Business Development Centers (SBDCs), and Women's Business Centers (WBCs).

Frequently, other women's organizations such as the National Association of Women Business Owners (NAWBO), the business

departments of universities, YWCAs, chambers of commerce, and women's business and professional organizations are also involved.

WNET small business mentoring groups meet monthly in a roundtable format to share information, brainstorm ideas, and discuss areas of challenge encountered by small business owners.

These free sessions are

an excellent way to network and share best practices with other business owners and they are not just for women. Male small business owners can participate and receive the benefits from attending.

WNET is a nation wide program that started in Idaho about ten years ago to help Idahoans keep up with other small businesses in more populated areas. WNET is a much decentralized program, with various formats and focus groups found across the country. This diversity is

(Continued on page 20)

DBE Update

Newly Certified DBE Firms

Aspen Project Management

Jacqueline S. Suhr, Proprietor

P.O. Box 2068, Sandpoint, ID 83864

Phone: (208) 263-8858 Fax: (208) 263-8858

E-mail: aspenprojmgt@aol.com

Project scheduling, resource and cost control, project status reporting, and budget management. Large format printing capabilities.

Northwest Media Productions, Inc.

Michelle Witthaus, President

749 Sixth Street, Suite A, Clarkston, WA 99403

Phone: (509) 751-8960 Fax: (509) 769-8961

E-mail: michelle@northwestmedia.net

Homepage: www.northwestmedia.net

Public relations, 3D-rendering, photography & design of print materials for community information.

Performance Systems International, Inc.

Kaleo Nawahine, President

5318 E. Cleveland Boulevard, Caldwell, ID 8360

Phone: (208) 454-0772 Fax: (208) 454-0870

Evacuations, structures, concrete, metal reinforcement, structural metals, baggage handling systems.

Vesta Rea & Associates, LLC

Marianne Newsted, President

P.O. Box 73643, Houston, TX 77273-3643

Phone: (281) 376-4202 Fax: (281) 376-1533

E-mail: vestarea@aol.com

Homepage: www.vestarea.com

Public Outreach/Marketing/Public Relations/ Consulting for the Aviation/ Transportation Industry.

(PROMPT PAYMENT, Continued from page 1)

tract, and this includes all required paperwork.

Subcontractors should always make sure that they are aware of all conditions of their contract without waiting for a request from either the prime contractor or ITD. It is the subcontractor's responsibility to know their contract requirements and ensure that they are in compliance (e.g. work is in accordance with the contract and all required documentation is submitted).

A prime contractor is not required to return retainage to a subcontractor until all work has been satisfactorily completed. This includes all required documentation that, if not submitted, may hold up your retainage being provided back to you.

If you have additional questions regarding the prompt payment requirement please, contact Julie Caldwell, EEO Contract Compliance Officer at (208) 334-8458.

To see our complete DBE Directory, visit on-line at:

www2.state.id.us/itd/civil/dbefirms.xls

This listing is updated on the first Monday of every month.

DBEs!

Contact our office *immediately* when you change your mailing or e-mail addresses, phone or fax numbers, etc. If WE don't know how to get in touch with you, contractors and consulting firms won't know, either!

(Also, DBE guidelines require DBE firms to notify us of all changes immediately. This particularly includes change in ownership.)



Congratulations!

North Wind, Inc. has graduated out of its NAICS Code for:

541620 - Environmental Consulting Services

This leaves site preparation— and remediation-related activities (such as 238910 Site Preparation Contractors).

Newsroom

HBA & SBA Sign MOU

NAMPA - Two organizations in the Nampa area are partnering up to help Hispanics become small-business owners. Leaders of the **Hispanic Business Association** and the **Small Business Administration** signed a Memorandum of Understanding last month. It's all with the intent of being able to provide business advice and education to the Hispanic community.

"Through this Memorandum of Understanding this will open up the opportunity for people that come to the Hispanic Cultural Center and receive classes and information that will help in that growth," said Hispanic Business Association President, John Edwards.

Established Hispanic Business owners agree that this partnership is a good thing. "People that are

looking to start a business will now be able to find out what hurdles they have to go through and as far as banks are concerned, what you need to do to get a loan," said Hispanic Business Owner, Ray Veloz.

"This is really a big thing because small businesses are the engine that drives the economy. It's really what gives people access to the American Dream," said Idaho State Senator, Mike Crapo.

The Small Business Association says they'll have a representative from their organization visit the Hispanic Cultural Center twice a month to begin with to offer business counseling.



Hispanic Business Association

315 Stampede Drive,
Nampa, ID 83687

Phone: (208) 463-4226

Email: info@hbaonline.org

Stats on Veteran Entrepreneurs

According to the U.S. Small Business Administration (SBA), the total veteran population in the United States is 24 million, and approximately 4 million small businesses are veteran-owned. This represents 4.5 percent of all small businesses in the U.S.

During FY 1998, 13 percent of all SBA loans went to veteran-owned small businesses. Of those reporting veteran status, 65,000 of the clients receiving counseling and training through SBA's resource partners, including SCORE, were veteran entrepreneurs.

In the SBA's 8(a) program, 670 (or 12 percent) of all the participating firms were veteran-owned. These 8 (a) firms accounted for \$721 million worth of contracts in FY 1997.

Source: U.S. Small Business Administration's Office of Advocacy.

SBA FY05 Budget Request Reflects Commitment To Provide Capital For Small Businesses

WASHINGTON - In February, the US Small Business Administration announced a fiscal year 2005 budget request of \$678.4 million that increases loan authority

for the agency's flagship lending program and strengthens the agency's most successful programs.

The budget requests \$12.5 billion in loan guarantee authority for the 7(a) program, a 30 percent increase over the FY 2004 requested level, building on the SBA's record-breaking 2003, which saw an historic number of loans granted under the 7(a) program.

(Continued on page 5)

(SBA BUDGET, Continued from page 4)

"The SBA guaranteed a record number of loans last year, with double digit increases in the percentage of loans to women, Hispanics, African Americans and Asian Americans," said SBA Administrator Hector V. Barreto. "The budget request of \$12.5 billion will allow the SBA to build on the success we've had in this important loan program, and will provide more businesses with the capital needed to start up and expand."

The budget proposal also includes a zero subsidy rate for the 7(a) program, due in part to the expiration of a temporary fee reduction passed by Congress. The result is a funding structure that will add stability and independence to the program, which would no longer rely on an annual appropriation.

In an effort to provide more effective service to small businesses, the budget also includes funding for its core programs with an emphasis on making better use of these programs' extensive resources and well-developed infrastructures. Those program levels include:

- \$12 million for Women's Business Centers
- \$88 million for Small Business Development Centers
- \$5 million for the SCORE program
- \$750,000 for National Women's Business Council
- \$750,000 for Veterans Outreach
- \$1.5 million for 7(j) technical assistance
- \$1 million for the Drug Free Workplace program

By relying on these core programs, the SBA can deliver a wider array of services to more small businesses with increased customer service and efficiency.

The budget also includes:

- \$4.5 billion program level for the 504 lending program with zero subsidy rate
- \$4 billion program level for the SBIC Participating Securities program with zero subsidy rate
- \$3 billion program level for the SBIC Debentures program with zero subsidy rate
- \$792 million program level for disaster loans

Businesses Save Money at Warehouse Clubs

Small businesses have become accustomed to saving a lot of money at Warehouse Clubs, such as BJ's Wholesale, Costco Wholesale and SAM's Club. Many entrepreneurs aren't aware, however, that they could save even more. All three clubs offer premium business membership programs that offer additional benefits and services. Fees are \$100 at SAM'S, \$100 at Costco and \$75 at BJ's. Costco offers members discounted rates on long-distance and conference calls and SAM'S provides members low rental rates on Pitney Bowes postage meters and scales.

On-Line Insurance Resources Available to Entrepreneurs

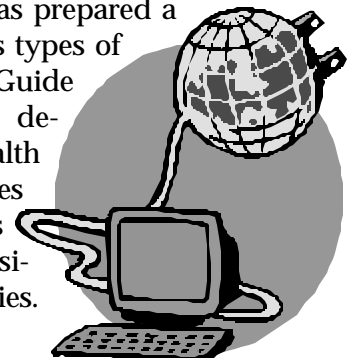
The November edition of the **National Federation of Independent Business** (NFIB)'s "Small Business Economic Trends" (www.nfibonline.com) reports that of the 7,200 small business owners surveyed, 25 percent felt the "cost and availability of insurance" was the single most important business problem.

A number of websites offer information on health insurance for small business owners.

eHealthInsurance (www.ehealthinsurance.com) has agreements with more than a dozen insurance mar-

ketplaces to provide insurance quotes. Entrepreneurs can use it to research, compare, apply for and purchase health insurance plans from carriers nationwide.

The Health Insurance Association of America (HIAA) (www.hiaa.org) has prepared a series of guides on various types of insurance. "The Insurance Guide for Business Owners" describes the small-group health insurance market, defines basic choices and provides a checklist to help small business owners compare policies.



Idaho Legislature 2004

Here are some business-related bills currently in the works. To read the full text of the bills and check their status, visit www.state.id.us/oasis/minidata.html.

HOUSE

H0473 State highways, bids, contested

Amends existing law relating to bids on the state highway system to provide an administrative remedy for a losing bidder to contest a contract offer; to provide for appointment of a hearing officer by the chief engineer upon receipt of an application; to provide a contested case hearing; to provide for entering a final order; and to authorize the chief engineer to award the contract to the bidder determined in the final order to be the lowest and best bidder at a time and in a manner which shall be in the best interest of the state.

H0474 Motor carriers, audits, Tax Comm Amends existing law relating to motor carrier registration and audit guidelines to transfer motor carrier audit functions from the Idaho Transportation Department to the State Tax Commission; to remove rulemaking authority of the Idaho Transportation Department with respect to audit procedures; to authorize the State Tax Commission to generate a notice of deficiency and to develop a methodology to calculate such a notice; to provide that the State Tax Commission shall provide the motor carrier with notice and opportunity to use the appeals process prior to suspension of registration; and to provide that the Idaho Transportation Department shall not reregister or permit a vehicle to operate on a trip permit until all audit assessments, penalties and interest have been paid.

H0485 Engineers/land surveyors, education Amends and adds to existing law relating to professional engineers and professional land surveyors to clarify education, examination and graduate education requirements to meet qualifications for licensure; to clarify that the Board of Professional Engineers and Professional Land Surveyors may charge applicants for the cost of administration of examinations; to clarify authority of the executive director in disciplinary actions; to specify exclusive jurisdiction of the state; and to prohibit requirements for additional licenses and fees.



H0498 Occupational license, revoke/ suspnd

Amends existing law to authorize the Bureau of Occupational Licenses to conduct hearings and proceedings to revoke, suspend, refuse issuance or refuse renewal of licenses, certificates or authorities; to authorize the Bureau to suspend or refuse issuance of such licenses, certificates or authorities; to require regulated professionals to answer questions and produce documents; to provide that failure to disclose lawfully requested information shall be grounds for discipline; to provide for the filing of a petition to modify or set aside an investigative demand; and to provide that such petition filing shall not constitute misconduct or grounds for discipline except in specified circumstances.

H0511 Land Bd, solicit bids/contract work

Amends existing law to provide that the State Board of Land Commissioners shall have power to solicit bids and contract work to be performed.

H0527 Plumbing Bd, impose civil penalty

Amends existing law to authorize the Idaho Plumbing Board to establish, by rule, civil penalties and an appeals process; to authorize the board to affirm, reject, decrease or, within a limit, increase the penalty imposed; to authorize the administrator to impose civil penalties and to file suit for injunctive relief; and to provide that certificates of competency and apprentice registrations may be in the immediate vicinity of the worksite during working hours if not carried on the person.

H0528 Plumbers, apprentice registration

Amends and adds to existing law relating to plumbers to provide for apprentice and specialty apprentice registration and annual renewal of the registration; to increase fees for a certificate of competency to reflect certificates issued for a period of three years; to provide that certificates of competency shall be issued for a period of three years; to provide for expiration and renewal of a certificate; to authorize the Idaho Plumbing Board to provide, by rule,

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Forgotten who your Idaho legislators are? Visit www2.state.id.us/legislat/idmap.html for a point-and-click map which will show your district's senators and representatives.

(LEGISLATURE, Continued from page 6)

for a staggered schedule of issuing and renewing certificates; and to provide that the increase in fees for a certificate of competency and issuance of a three-year certificate shall be effective on and after January 1, 2005.

H0529 Master electrician/journeyman experience

Amends existing law to require not less than four years of experience as a licensed journeyman to qualify for licensure as a master electrician.

H0537 Income tax withheld/employer not pay

Amends existing law to provide that an employer's failure to make a payment as required may be treated as a failure to file a return; to provide that the State Tax Commission may take authorized administrative and judicial actions for such failure; to provide that the withholding tax return shall be filed annually unless a shorter period is prescribed; and to specify when the return is due.

H0543 Contracts/before sales tax increase Adds to existing law to provide an exemption from the one percent increase in sales tax in 2003; and to provide a refund mechanism for certain contracts.

H0545 Worker's comp, employer liability Amends existing law to govern application of worker's compensation when an employer is guilty of gross negligence.

H0554 County bids, publication Amends existing law to revise the time requirements for publication of the notice inviting bids for counties.

H0597 Best Value in Contracting Act Adds to existing law to provide for the consideration of projected tax revenue impacts in the award of certain public contracts; to provide a procedure; to provide for default; to provide for a rating factor; to prohibit certain bidders; and to authorize the Department of Administration to promulgate rules.

H0598 Contractors/Idaho employees/report

Amends existing law relating to public works to require contractors, or persons in charge of a contract, to file certain reports regarding employees that are bona fide Idaho residents.

H0651 Income tax credit, new employees Amends existing law to provide that for the income tax credit for new employees who are earning an average of fifteen dollars and fifty cents per hour and are eligible for employer provided health and accident coverage, the credit shall be one thousand dollars per employee.

H0671 Business Corporation Act, revised

Amends, repeals and adds to existing law to revise the "Idaho Business Corporation Act."

H0672 Electrical contractor/journeyman/NEC

Amends existing law relating to electrical contractors and journeymen to provide the scope of the chapter; to

provide exemptions from the provisions of the chapter; to provide exemptions from licensure; to delete references to a repealed law; to revise definitions; and to delete the code section providing exemptions.

H0673 Workers comp claim/statute limitation

Amends existing law to provide a statute of limitations on medical benefits in denied worker's compensation claims.

H0814 Contractor Registration Act

Adds to existing law to require contractor registration; to define terms; to provide exemptions from registration; to create the Idaho Contractors Board and the Idaho Contractors Board Fund; to set forth board powers and duties; to provide for reciprocal registration; to provide for investigations and discipline; and to provide penalties.

SENATE

S1226 Unemployment insurance/experience rate

Amends and adds to existing law to revise the method used to compute the experience rating account for unemployment insurance for a business when ownership of the business is transferred from a covered employer and there is a continuity of business activity by the successor; and to make technical adjustments to the employment security law.

LAW

S1340 Contractor Registration Act

Adds to existing law to require contractor registration; to define terms; to provide exemptions from registration; to create the Idaho Contractors Board and the Idaho Contractors Board Fund; to set forth board powers and duties; to provide for reciprocal registration; to provide for investigations and discipline; and to provide penalties.

S1373 State construction contracts/requirements

Adds to existing law relating to the Idaho Employer Alcohol and Drug-free Workplace Act to provide certain eligibility requirements for contractors relating to state construction contracts; and to require that affidavits verifying compliance with specified provisions be submitted with bids for state construction contracts.

S1383 Vendor/contractor, state contract

Adds to and amends existing law to provide health insurance requirements for vendors and public works contractors doing business with the state of Idaho.

S1391 Contractor disclosure, exception

Amends existing law to provide that the required disclosure by general contractors to owners or purchasers of residential property shall not apply to instances in which a homeowner or the agent of the homeowner initiates the contact with the general contractor for purposes of providing repairs necessary to meet a bona fide emergency of the homeowner or to make necessary repairs to an electrical, plumbing or water system of the homeowner.



Inland Northwest AGC

To register or for more information,
call (509) 535-0391
or visit on-line at www.northwestagc.net

10-Hour OSHA Construction Industry Safety & Health Certification Course

This course is intended to provide instruction on the construction industry safety & health standards for construction workers. Topics include scope & application of the OSHA construction standards. Special emphasis is placed on those areas that are the most hazardous in the industry using OSHA standards as a guide. Topics can be customized for specific employer needs to include Electrical Safety, Fall Protection, Cranes, Motorized Vehicles, Mechanized Equipment, Construction Equipment, Materials Handling, Excavations, Stairways and Ladders, Scaffolding, Toxic and Hazardous Substances, Fire Protection & Prevention, Permit Required Confined Spaces, Personal Protective & Life Saving Equipment, Welding, Cutting and Brazing, Hand & Power Tools. Upon successful course completion, participants will receive an OSHA outreach construction safety & health 10-hour course completion card and an AGC certificate of completion. *March 30 AND April 6, 8am-5pm. Cost is \$75 for AGC Members; \$125 for Non-Members.*

First Aid/CPR Training Worldwide, for every second that passes, 10 people are injured; many of which occur in the industrial & construction industries. For every additional 10 seconds someone in the world dies due to an accidental injury. The goal of this course is to prevent these injuries & deaths by focus-

ing on safe practices both at work & at home. Once an injury or sudden illness has occurred, effective emergency care can often make the difference between life & death, rapid versus prolonged recovery and temporary versus permanent disability. Students will receive an intense & complete basic first-aid course and will be issued a first-aid card upon completion of this course a valuable credential recognized in the construction industry. *March 20 OR April 7 OR April 10, 8am-4pm (8am-Noon for recertification). Cost is \$45 for certification, \$35 for recertification for AGC Members; \$45 for certification and \$75 for certification and \$65 for recertification for Non-Members.*

Aerial & Scissor Lift Operator Safety Training

This 4-hour class helps participants to recognize hazards that exist during the operation of aerial & scissor lifts. Most accidents occur when they are used in ways not intended by the manufacturer. This program is designed to increase the operator's knowledge of aerial & scissor lifts, safe operating principals, practices & regulations. This course provides an introduction to lifts, terminology, inspections, common hazards, safe operations, balance & stability, as well as practical field applications as part of instruction. *April 1 OR April 8 OR April 15, 1-4pm. Cost is \$75 for AGC Members; \$125 for Non-Members.*

Construction Site Erosion & Sediment Control Certification

This course satisfies the training requirements of WSDOT General Special Provision 8-01 to the Standard Specifications for Road, Bridge & Municipal Construction utilizing Temporary Erosion & Sediment Control Plans. It also meets the Department of Ecology requirements for Contractor Erosion and Spill Control Lead (CESCL) certification. Students will be able to:

- Understand & implement the Temporary Erosion & Sediment Control (TESC) Plan
- Direct proper installation, inspection, maintenance & removal of erosion & sediment control BMPs
- Communicate effectively with contractors & resource agency personnel regarding erosion and sediment control
- Work in partnership with the above personnel to make modifications to TESC plans to enhance

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50% Training
Reimbursement
for DBEs



Up to \$300
During
FFY2003



For Registration,
Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible





50% Training
Reimbursement
for DBEs



Up to \$300
During
FFY2003



For Registra-
tion, Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible



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compliance with WSDOT erosion & sediment control requirements

Initial certification is good for 3 years and is recognized by Washington State Departments of Transportation & Ecology. Certification requires class attendance, class participation & a passing exam score. The recertification option requires attendance & participation for Day 1 only and a passing exam score. Proof of original certification is required. *April 8 (8am-4:30pm) & April 9 (8am-10pm). Cost is \$150 (\$100 for recertification only) for AGC Members; \$250 (\$200 for recertification only) for Non-Members.*

Forklift Safety & Certification Course This 4-hour AGC forklift safety training & certification program is specifically designed to meet Occupation Safety & Health Administration (OSHA) and Washington Industrial Safety & Health Administration (WISHA) requirements. Participants will learn the reasons for training & an overview of forklifts. During this presentation, students study the basic principles of forklift operations, including solid & pneumatic tired machinery. Rough terrain vertical lift & rough terrain telescoping boom forklifts are part of interactive class exercises & main components of instruction. The effects of alternative material handling equipment are discussed. At the conclusion of this training program participants are required to complete a written course test. This test will challenge the individual's knowledge of forklift principles & applications. Certificates of completion & certification cards are awarded to those course participants who successfully complete the course. Forklift operator site specific evaluations will be required following this course to complete the certification process. *April 13 OR April 27, 8am-Noon. March 30, 8am-5pm. Cost is \$75 for AGC Members; \$125 for Non-Members.*

Construction Quality Management for Contractors This course, taught by the Seattle District Corps of Engineers, is required for firms who work with or plan to work with the Army Corps of Engineers. Topics covered will include:

- What is Construction Quality Management?

- Quality Management Planning
- Contractor & Government Responsibilities
- Quality Management During Construction
- Control vs. Inspection

Attendees will gain the ability to work effectively with the Corps of Engineers' construction contracts, the ability to define the function & importance of Contractor Quality Control, the ability to state the contractor's responsibilities for reviewing contract plans and the ability to discuss contractor & government interrelationships. Class is limited to **20** persons per session. *April 30. Cost is \$55 for AGC Members, \$90 for Non-Members.*

Spokane Business Information Center

To register or for more information,
call (509) 353-2800

or visit on-line at www.spokanebic.org

Understanding your Business Financials Determine and anticipate the cash flow needs of your business. Learn how to use financial statements as a management tool. *March 31, 8am-Noon. Cost is \$35 (\$20 one additional person).*

Basics of Starting a New Business Learn how to start your business with the right legal, tax, insurance & accounting advice. Discover how to start your planning, financial & marketing programs. *April 7, 8am-Noon. Cost is \$25.*

Loan Briefing Learn what banks and loan officers are looking for when you apply for a business loan. Bring your loan questions! *April 8, 11:30am-12:30pm. FREE.*

Business Plan: A Roadmap to Success Discover why successful businesses operate with a plan & the steps needed to develop your own plan. A SCORE mentor will be assigned to guide you through the process & evaluate your work as you progress. *April 14, 8am-Noon. Cost is \$35 (\$20 for one additional person).*

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Principles of Marketing Learn how to focus on generating revenues. Gain insights into the process of identifying prospective customers & determining how to reach them. *April 21 8am-Noon. Cost is \$35 (\$20 one additional person).*

Recordkeeping Basics Gain a better understanding of how & why you keep good business records and the use of financial statements. *April 28, 8am-Noon. Cost is \$35 (\$20 one additional person).*

Spokane Small Business Development Center

To register or for more information,
call (509) 358-7890
or visit on-line at www.spokanebic.org

Marketing Strategies for Small Business This 2-session course covers a wide variety of marketing strategies. Identify your best customers or clients & select the best ways to reach them. Create publicity & a strong promotional identity for your product or service. Choose how & when to use advertising, getting the most out of a very limited marketing budget. *April 19 & 26, 6-9pm. Cost is \$50.*

Human Resource Practice This workshop provides the business person with a basic overview of human resource practice. All aspects of employment including recruitment, interviewing techniques, employment issues & discharge will be covered. Specific topic areas addressed include EEO/AA, taxes, benefits, unemployment & other questions based on class discussion. *April 19, 6-9pm. Cost is \$35.*

Intro to Business Web Pages Have a lot of questions? This class has a lot of answers! Learn about what's involved in putting your business, product or service on the web, and understand the options available to you prior to & at various stages of website development. Class covers software tools, e-commerce options, security issues, marketing considerations, website development & web hosting. A comprehensive list of resource materials and free & demo software included at no extra charge. *April 20,*

6-9pm. Cost is \$35.

Prebusiness Workshop This 3-hour introductory workshop covers basic start-up information, including licenses & registrations required, resources that are available, and key information for new entrepreneurs to develop, focus & plan strategies. Includes a "Business Resource Kit". This class is unique in that 2 individuals from a business can attend for the price of 1. However, only 1 notebook is provided per business. *April 20, 6-9pm. Cost is \$35.*

B2B Marketing This is a 2-session course for executives who market to other businesses. The course covers identifying your target customers, expanding your market, and creating & executing your own marketing plan. How to use promotional materials, the Internet, publicity & advertising also are discussed. *April 21 & 28, 6-9pm. Cost is \$50.*

Creating Web Graphics Learn to create professional quality images for use on a website. To be effective, web images need to be clear, sharp, have a good color balance & download quickly; this class teaches you the basics for creating such images. A CD of free/shareware graphics programs is included with the course. The CD also includes examples that are used in class demonstrations. *April 21, 6-9pm. Cost is \$35.*

Internet Marketing Understanding marketing Internet style is the key to promoting your business, product or service using the World Wide Web. This class will give you fundamental information on creating an effective website, software tools required, and behind the screen secrets that make a site work. Examples of working sites, resource links, graphics, free & demo software available, and Internet centric marketing techniques will also be covered. *April 22 & 29, 6-9pm. Cost is \$50.*

Small Business Tax Seminar This course is an introductory seminar on basic tax issues for the small business owner. Participating agencies include the SBDC, Washington State Department of Revenue, Spokane County Department of Assessments & a local accounting firm. *April 22, 9am-4:30pm. Cost is \$20.*



50% Training
Reimbursement
for DBEs



Up to \$300
During
FFY2003



For Registration,
Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible





50% Training
Reimbursement
for DBEs



Up to \$300
During
FFY2003



For Registra-
tion, Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible



Exciting New Benefit For Idaho DBEs

In December, DBE firms located in Idaho received a coupon certificate in the mail to attend an Idaho Small Business Development Center (ISBDC) training class **FREE OF CHARGE**, courtesy of DBE Supportive Services. This offer even includes multi-session courses such as the NxLevel Entrepreneurship Business Planning Series!

Either the DBE owner or one of the DBE firm's key employees can take advantage of this opportunity during these traditionally slower winter months to attend one of the ISBDC's excellent classes on many topics dealing with business management and associated software. For a listing of classes available in 2004, please visit the ISBDC's website at www.idahosbdc.org.

DBEs will be responsible for registering directly with the ISBDC for whichever class they or their employees choose to attend. The ISBDC will invoice DBE Supportive Services directly for the registration fees.

This offer is valid from now through September 1, 2004, and is open only to DBE owners or DBE employees. It is non-transferable. If the DBE does decide to register for a class, but fails to cancel your registration with sufficient notice, please note that the DBE, and not DBE Supportive Services, will be responsible for the cancellation fee.

North Idaho College
Workforce & Community
Education Division (*Post Falls*)
To register or for more information,
call (208) 666-8009
or visit on-line www.idahosbdc.org

Business Basics Proper record keeping & tax reporting is key for a small business. This class will cover basic record keeping, financial statements, business entities & the "pitfalls" for the small business. It will also include a segment on basic "office organization." *April 28, 9am-Noon. Cost is \$25.*

Marketing Strategies that Fit Your Budget The most effective advertising strategies are often not the most expensive. Learn how you can use "guerilla marketing" strategies to grow your business each for under \$100. *April 6, 6-9pm. Cost is \$19.*

Starting a Business in Idaho This workshop will provide Idaho entrepreneurs & new businesses with information to begin operation. It highlights the registration process & the regulatory issues new businesses encounter. *April 16 OR April 30, 9-11am. Cost is \$10.*

Discipline/Documentation/Firing This workshop deals with the difficult task of dealing with

problem employees. How to work with problem employees & hopefully solve the existing problems, how to document all happenings, and finally what to do if all your corrective efforts fail. *April 8, 6-9pm. Cost is \$55.*

Interviewing to Select the Best Interviewing well can help you select an excellent employee, plus stay out of trouble with potential discrimination lawsuits. Knowing how to interview well will also help you the next time you are on the other end of the interview. We will discuss legal aspects briefly & then go into the types of questions to ask, how & why they work, and how to get helpful reference information. You will leave with a list of questions to ask the next time you interview. *April 1, 6-9pm. Cost is \$55.*

Overcoming Computerphobia If you are confused & anxious about operating a computer, this class is for you. Learn computer terminology, how to use the mouse, basics of starting & running computer programs using Microsoft Windows, and a brief introduction to the Internet. This hands-on course will give you the confidence & knowledge necessary to begin operating a personal computer. For people with NO computer experience. *April 13 & 15, 6-9pm. Cost is \$10.*

(Continued on page 12)

(Continued from page 11)

Internet Basics Discover the advantage of using the Internet with this informative look at the World Wide Web. Learn how to navigate the Web, do research or shop. Prerequisite: Basic keyboarding skills. Textbook included. *April 12, 14 & 16, 12:30-3:30pm. Cost is \$69.*

Ontario BizCenter

To register or for more information,
Call (541) 881-8822 ex. 356 or visit on-line at
www.bizcenter.org/ontario/orkshops.html

Internet Tools Quick Course Played around on the Internet but not sure REALLY how to find things? This course is an overview of how to use the internet, web browsers & search engines. If you just want to brush up on your skills or you have not yet mastered these basic functions, this is a good start. If you are thinking about creating your own Internet web page, these are the things you need to know before you start. NOTE: This is a prerequisite for 'newbies' attending "Creating Your Own Web Page" course (below). *March 29, 6-9pm. Cost is \$20. Pre-registration required by March 20.*

Creating Web Pages Building Web pages can be a daunting task when you're first starting out. Business owners, here's your chance to learn how to create & maintain your own website. This class will take you from building your first web page to working on an entire website. You will focus on understanding HTML, the language of web pages, as well as getting a general overview of the other tools needed to manage & construct websites. If your business needs more visibility & sales, you can't afford to miss this customized, hands-on, highly interactive class. Prerequisite: "Internet Tools Quick Course" (Above). *April 5, 6-9pm. Cost is \$125. Pre-registration required by March 29.*

Awaken Your Financial Genius: Cash Flow

Do you possess all the financial knowledge you ever want to or do you want to become better at managing your cash flow? Want to break away from the dull classroom approach to learning about financial

skills and have fun while you are learning? "Cash Flow" is an educational game that teaches you finances with a twist. In this informal mentoring style workshop, you will have an enjoyable time while developing skills to help you understand how your cash flows from your income statement to your balance sheet. Learn from others in the game how to make financial decisions that will follow you throughout your lifetime. We all have fundamental choices, play it safe or play it smart by preparing, getting educated, and awakening your own, your families & your businesses financial genius. *April 6 - May 4, 6-9pm. Cost is \$99. Preregistration is required by March 30.*

Aggressive Listening Skills The wisest of men are always those who speak the least & listen the most! Listening is the single-most important of all social skills. It is through listening that we learn our place in life & then discover paths to where we wish to go. By aggressively listening we are able to know what is in the hearts & minds of our customers and develop effective communication strategies to address their needs. Through aggressive listening you will be able to determine how much of what you attempted to communicate was actually transferred from your mind into the mind of your customers. If you want to make sure that you have a thorough understanding of your customers and that your information is passed on correctly & clearly, don't miss this opportunity to listen, learn & react! *April 13, 6-9pm. Cost is \$69. Preregistration required by April 6.*

Selling With The Seven C's In today's business environment, everyone sells — from the business owner to part-time staff. Do you need to improve your selling skills & build your customer base? Find out how by attending this intensive workshop that will teach you a proven seven-step strategy for increasing your customer base, revenues & profits through successful sales. We will focus on effective selling techniques & provide you with the confidence to approach prospective customers & clients. You will learn from a proven "success template" to follow & with which to expand your customer base. Attendees will finish the workshop with individual

(Continued on page 13)



50% Training
Reimbursement
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Up to \$300
During
FFY2003



For Registration,
Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible





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& Key Staff
are eligible



(Continued from page 12)

selling goals & an action plan for attaining those goals. This class is recommended as a foundation or refresher course in sales. *April 15 (1-5pm) & April 16 (9am-1pm.) Cost is \$113. Preregistration required by April 8.*

Presentation Basics Whenever great Professionals wish to become even greater, their most effective move forward is by going "Back to Basics"! Presentation Basics is a 2-to-3-hour class which was inspired by 9 elements of the Toastmasters International "Better Speaker Series." Class Participants can expect to greatly enhance their proficiency in informing & influencing individuals, small to large groups & even huge audiences. The ideas shared during Presentation Basics will get the novice speaker started off in the right direction while pushing the established Professional Presenter/Trainer up to the peak of their Game. *April 20, 6-9pm. Cost is \$69. Preregistration required by April 13.*

Retirement Planning Strategies For Small Business The secret to effective planning is first to understand the various investment options available & then to apply planning strategies that best fit your business & individual financial goals. Are you unsure of what type of retirement plan, 401k?, SIMPLE?, IRA?, ESOP?, would best fit your business? What type of business insurance plan is best? Have you updated your policy and need to review your liability clause? Plan on attending this informative, education discussion to learn about the latest plan types, changes & overall business options. *April 28, 6-9pm. Cost is \$20. Preregistration required by April 21.*

Women's Business Center

To register or for more information,
call (208) 336-5464
or visit www.wemswbc.org

marketSMART-Business by the Numbers Marketing needn't be a mystery anymore! This session begins with marketing basics, discusses the elements of a strong marketing plan, identifies some specific marketing models & techniques, and then shows you how to tie marketing strategies into the "big picture" for business success. *March 24, 1-3pm. Cost is \$15.*

startSMART-New Business Basics No one is ever fully prepared for how challenging it is to start your own business, but this workshop can give you a valuable heads-up on all the elements that must come into play as you explore the possibility of starting your own business. From testing your idea to writing a business plan to finding the money you'll need, we'll touch on it in this "can't miss" session. Includes an overview of resources available at the Business Information Center. *March 25 OR April 1, 4:30-6pm. FREE.*

Boise Small Business Development Center

For more information, call (208) 426-3875
or visit on-line at www.idahosbdc.org

Quickbooks Pro 2003-Advanced This course covers job costing, importing/exporting information, in-depth payroll including using time sheets, and summarizing data in Excel. You will also learn

(Continued on page 14)

WBC Membership Drive

The Women's Business Center is celebrating Women's History Month 2004 with a **45-day membership drive**. The Center's goal is to bring their total membership to 275 and generate \$40,000 in new revenues to fund continuing WBC programs.

"Women have had a dramatic impact on the 20th Century from the suffrage movement to positions of power and importance in education, social services, politics, government, and business," says Deb Marlor, president of Entrepreneurial Resources, Inc. (ERI), the grant-holding organization for the WBC, which was created to further strengthen and support women in business and women entrepreneurs moving into the 21st Century.

Call the Boise Women's Business Center at (208) 336-5464 to learn more.

(Continued from page 13)

to condense multiple layers of data, figure depreciation & use several new views that help you monitor & manage activity. *Mondays & Wednesdays, March 27-April 7, 6-8:30pm. Cost is \$139.*

Creating a Consulting Practice Consultants have plenty of experience in their areas of expertise, but are often new to being in business for themselves. If you are building a consulting practice, you are also facing new management responsibilities, which require expertise in details you may be less knowledgeable about. This training will help you get started. Learn how to establish a consulting practice, create marketing & financial plans, and price your services. *April 24, 1-5pm. Cost is \$35.*

Beginning Business Workshop This intensive seminar is for the absolute beginner at small business. We will cover how to decide on & set up your legal entity, pay taxes, write a business plan & market your new business. *May 8, 9am-4pm. Cost is \$45.*

Idaho Business Information Center (BIC)

To register or for more information,
call (208) 334-1696 Ext. 236
Or visit www.bizinformationcenter.org

Business Loan Briefing The BIC & Small Business Administration (SBA) jointly offer **FREE** Business Loan Briefing Seminars. Get your questions answered, learn what lenders look for, what financing programs are available & what resources exist. An SBA Loan Officer & a visiting Bank Lender will be glad to visit one-on-one at the end of the program. *April 7 OR April 21, 11:45am-12:45pm.*

Idaho Associated General Contractors

To register or for more information,
call (208) 344-2531
or visit on-line at www.idahoagc.org

Fall Protection Training in the Construction

Industry Each year, falls consistently account for the greatest number of fatalities in the construction industry. Over the last 10 years on average, between 325-350 workers are killed and more than 100,000 were injured in construction-related falls. AGC of America is please to offer this one-day training program based on OSHA standards & best practices to answer the need for quality Fall Protection training within the industry. *April 1, 8am-5pm. FREE.*

Twin Falls Small Business Development Center

To register or for more information,
call (208) 733-9554, ext. 2455
Or visit on-line at
www.csi.edu/support/isbdc/sbdc.html

Choosing a Business Entity — Which is Best for You? - Sole proprietor, LLC, C-Corporation, S-Corporation, Partnership Class will include a discussion of the benefits & pitfalls of each of the above business entities, to include: limiting liability, tax consequences, estate planning. You'll review a checklist of what is involved in setting up each type of entity, such as state filing requirements, tax forms & when to file, payroll, etc. Your presenter will be Joe Rockstahl, Tax Attorney. Joe holds a BA in Political Science from Chico State, a JD (Law Degree) from U of I, and an LLM (Masters) in Taxation. *April 29, 6-9pm. Cost is \$50; \$10 for spouse.*

Pocatello Small Business Development Center

To register or for more information,
call (208) 232-4921
Or visit on-line at www.idahosbdc.org

Small Business Start-up Seminar The ISBDC offers many free services for entrepreneurs -- whether you just have an idea for a business or need a little boost to get your business moving. Join Tom Maydew as he discusses the basics of starting a business in Idaho. Topics include entrepreneurship,

(Continued on page 15)



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(Continued from page 14)

business planning, professional relationships, business entities, requirements for employees & business training opportunities. Though training materials will be provided, attendees are asked to bring note-taking instruments. Class size is limited, so please make early reservations. *April 9, 1-4pm. FREE.*

Idaho State University

School of Applied Technology Continuing Education, Special Programs

To register or for more information,
call (208) 236-3372, OR (208) 236-3155
or visit on-line at <http://continuinged.isu.edu>

Negotiating Skills Discover the latest in concepts & tools for effective negotiation. Whether you are buying a new car, dividing chores at home, delegating job tasks at work or negotiating a major contract, this course will teach the basic skills to master the negotiation process and maintain integrity & rapport among the negotiators. Participants will have the opportunity to try out their new skills through a simulated negotiation activity. *March 31, 6:30-9:30pm. Cost is \$16.*

Project Management Learn how to define work requirements, the quantity of work & resources required. This course will cover creating a work breakdown structure, building a Gantt chart, preparing budgets & schedules, and tracking & reporting progress. In addition, we will discuss the effects of good project communication, team building, time management & managing changes. The course will help you successfully manage your project, regardless of your discipline. *April 14, 21 & 28, 6:30-9:30pm. Cost is \$49.*

Quick Books Pro 2001 - Beginning Save your small business time & money by automating your bookkeeping system. Learn to computerize your books, complete financial statements, print checks, do budgets, invoicing, purchase orders, accounts receivable, collections, accounts payable & aging. This entry-level class will include a personal project & personalized attention. *Tuesdays & Thursdays, April 20-April 29, 6:30-9:30pm. Cost is \$78.*

American Concrete Institute Seminar

To register or for more information,
call (248) 848-3815
or visit on-line at www.concreteseminars.com

Troubleshooting Concrete Construction One-day seminar for Contractors, Design Engineers, Specifiers, Government Agencies & Material Suppliers. This seminar will provide attendees with solutions to problems with concrete. It will cover how to place reinforcement, how to prevent most cracks, making functional construction joints, what cracks can tell, how to properly vibrate concrete, how to detect delaminations, and how to identify deterioration of concrete. Includes:

- Problems with Fresh Concrete
- Problems with Slabs
- Problems with Vertical Concrete
- Problems with Structural Concrete
- Field & Laboratory Techniques Used in Concrete Problem-Solving

There will also be a discussion of the techniques used to determine the causes of a problem in the field & in the laboratory, including visual observation, impact-rebound, Windsor probe, petrography & chemical tests. *Portland, May 19. Cost is \$399 for ACI Members, \$499 for Non-Members.*

Learn the Best Methods & Materials for Economical & Effective Concrete Repairs One-day seminar for Engineers, Repair Contractors, Material Suppliers, Maintenance Personnel & Public Works Engineers. Attendees will learn the best methods & materials for economical & effective concrete repairs. The seminar will cover causes & evaluation of problems in deteriorating concrete, repair techniques, repair materials, cracks & joints, and protection systems, overlays & specifications for structures. Includes:

- Condition survey
- Causes & types of deterioration.
- Evaluate deteriorating concrete.
- Repair techniques

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- Repair materials
- Cracks & joints
- Applications of repair techniques
- Case studies that utilize repair methods & materials for various types of structures.

Portland, May 20. Cost is \$399 for ACI Members, \$399 for Non-Members.

Concrete Slabs on Ground One-day seminar for Specifiers, Architects, Contractors, Building Owners & Government Agencies. Attendees will learn to design, specify & build quality concrete floors. This seminar will cover short- and long-term geotechnical concerns, how to avoid floor moisture problems, design low-shrinkage concrete mixtures with good finishability, minimize problems due to curling & shrinkage, minimize joint problems while maximizing economy, design & build any one of the nine classes of floors, design, specify & build for appropriate F-numbers, troubleshoot slabs, and the differences between the six types of slabs on ground.

- Soil Support Systems
- Concrete Materials Analysis
- Curling of Joints & Cracks
- Slab System Design
- Slab on Ground Reinforcing
- Joint Detailing & Load Transfer
- Floor Surface Flatness & Levelness
- Surface Treatments & Curing
- Problems Recognition, Causes & Prevention

Salt Lake City, May 26. Cost is \$399 for ACI Members, \$499 for Non-Members.

University of Washington College of Engineering

To register or for more information,
call (866) 791-1275
or visit www.engr.washington.edu

Construction Site Erosion & Pollution Control

Poorly controlled construction sites can harm not only aquatic environments, but adjacent properties, public roadways & drainage systems as well. These problems stem not only from soil erosion, but

also from materials & practices commonly used in construction activities. Construction site erosion & pollution control efforts are now emphasizing the most appropriate set of practices for a specific site, as well as correctly installing & maintaining the selected practices to ensure their effectiveness.

Unit 1 in this course will cover erosion & pollution control problems and planning beginning with legal & regulatory requirements and the reasons for them. You will review methods for analyzing construction sites to define potential erosion & pollution control problems, and for identifying the best course of action for avoiding or minimizing these problems. The instructor will then discuss & demonstrate how to use this information to assemble erosion & pollution control plans. You will review sample erosion & pollution control plans and practice analyzing construction sites and & best management practices (BMPs).

The second unit concentrates on the details of the BMPs for construction sites & methods for achieving maximum benefits in their application. You will learn about proper design, installation & maintenance for all of the practices commonly used in the Pacific Northwest to prevent or minimize erosion, trap sediments, & control water pollution.

The course will illustrate these construction site erosion & pollution control practices through the use of a videotape, slides, and examples of erosion & sediment control products. In the half-day field trip you will observe a variety of construction site situations and erosion control & pollution control applications
Seattle, April 13-14. Cost is \$475 on or before March 30; \$510 thereafter.

DBEs!

Don't forget your other rebate and reimbursement benefits (marketing, professional memberships, hardware/software, etc.) Check the Benefits Flier enclosed with your 2004 DBE Certificate for more details, or visit:

www.itd.idaho.gov/civil/supportive.htm



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for DBEs



Up to \$300
During
FFY2003



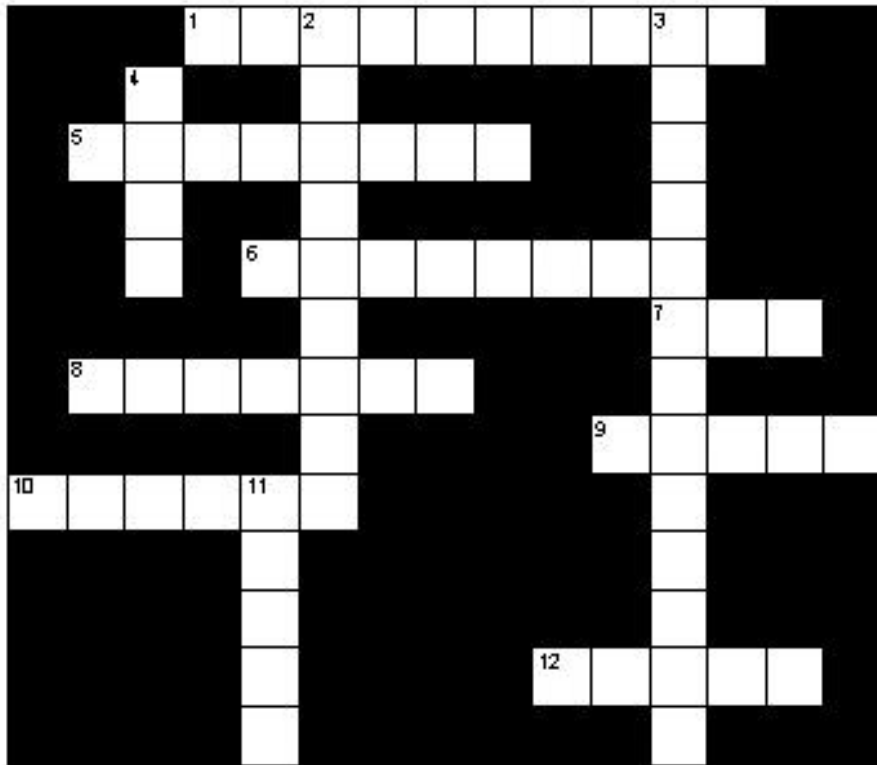
For Registration,
Materials or
Travel Expenses



Both Owners
& Key Staff
are eligible



March Crossword



by Debby McCarthy

Across

1. 12 SCHEMES.
5. PIZZA & PASTA PART 2.
6. OUT OF RETIREMENT.
7. GRADUATE PRE-APPROVED FOR TSP.
8. THE GRADUATE.
9. SUCCESSFUL PIZZA & PASTA.
10. PROFESSIONAL MEMBERSHIP BONUS.
12. CENTRAL CONTRACTOR REGISTRATION SYSTEM.

Down

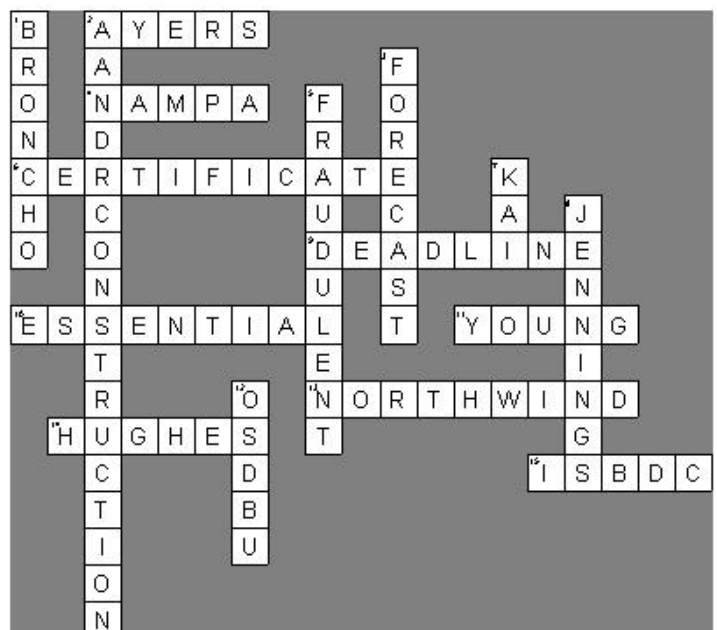
2. MUST REMIT WITHIN 30 DAYS.
3. THE GRADUATE TOO.
4. HOUSE WHERE GLADYS LIVED
11. BILL H0092.

ITD Security Access Procedures

IN EFFECT SINCE JUNE 2003

- All visitors to the main ITD Headquarters Building at 3311 West State Street in Boise will be required to sign in at the security desk, be issued a visitor badge, and be escorted from the lobby area.
- While in the building, all visitors will need to visibly wear a "visitor badge."
- Visitors will need to return their badges to the security desk and sign out when leaving the building.
- Visitors to the auditorium, DMV Counter or One Stop Shop Counter will not require a visitor badge.
- Visitors to the annex and other buildings will be subject to the same requirements, but will need to check in and out with a designated person for that building.

February Crossword Key



DBE Airport Goals

Weiser Municipal Airport Announces 1.1% DBE Goal for FY04

The Weiser Municipal Airport announces a 1.1% Annual Participation Goal (APG) for Disadvantaged Business Enterprises (DBE) for Federal Aviation Administration (FAA) assisted contracts during Federal Fiscal Year 2004.

The City of Weiser has filed information regarding the program and methodology used in the establishment of this APG with the FAA. This information is available for inspection during normal business hours through April 9, 2004 at:

Weiser City Hall – City Clerk's Office / 55 West Idaho Street / Weiser, Idaho

Comments on the goal may be sent through April 14, 2004 to:

Lillian Bowen, Airports Project Manager

HDR Engineering / 418 South 9th Street #301 / Boise, Idaho 83702

The County and City of Twin Falls

Joslin Field Magic Valley Regional Airport Announces

1.27% DBE Goal for FY 2004

The County and City of Twin Falls/Joslin Field Magic Valley Regional Airport announces a 1.27 percent Annual Participation Goal (APG) for Disadvantaged Business Enterprises (DBE) for Federal Aviation Administration (FAA)-assisted contracts during Federal Fiscal Year 2004.

The County and City of Twin Falls has filed information regarding the methodology used in the establishment of this APG with the Federal Aviation Administration (FAA). This information is available for inspection during normal business hours through April 2, 2004 at:

City of Twin Falls, 321 Second Ave. East, Twin Falls, ID 83301

Comments on the goal may be sent through April 2, 2004 to:

Mr. William Carberry, Airport Manager, PO Box 1907, Twin Falls, ID 83301

Prime Contractors!

Need to advertise for DBEs? You can do this through DBE Supportive Services. Your "Invitations to Bid" or "Requests for Proposal" will be posted on our at www2.state.id.us/itd/civil/invitations.htm. And, time permitting, they will also be published in our monthly newsletter. In addition, copies of your "Invitations to Bid" for ITD highway construction projects will be inserted in ITD plan sets being mailed out to DBEs from DBE Supportive Services.

DBEs!

Don't forget to check our website regularly for these advertisements. Another great source for finding advertisements for DBEs is the Idaho Chapter of the Associated General Contractors (AGC) at www.idahoagc.org/dbeadvertisements.htm.

Current Idaho Transportation Department Highway Construction Projects

Lewiston Bridge Construction, 1926

For the quickest, most complete notification of these projects as they are put out for bid, subscribe to ITD's **Notice To Contractors**.

These notices alert you to all upcoming federal-aid and state highway construction projects let through ITD, and list specific details and quantities, the names of resident engineers, and a brief description of the work to be performed.

To subscribe to the **Notice to Contractors**, please

call (208) 334-8430 (1-800-732-2098 within Idaho). There is an annual \$40 fee to cover postage fees.

Better yet, you can get it all this information **FREE** by visiting our "Contractor Information Page" at **www2.state.id.us/itd/cont.htm**.

This excellent resource features *90 Day Bidding Forecast*, *Notice to Contractors*, *Planholder Lists* (updated continuously), *Bid Result and Bid Abstract Information*, and *Contract Award Information*.

Certified DBEs are encouraged to contact DBE Supportive Services at (208) 334-4442 for free ITD Plans & Specifications if interested in bidding as a subcontractor.

Limit of ONE set of plans per project per DBE firm.

KEY #	PROJECT NAME	BID DATE	COUNTIES	DESCRIPTION	DBE GOAL
7923	<i>Fort Hall Hill</i>	<i>Post- Adams poned</i>		<i>Reconstructing, realigning, & widening US-95, MP 143 to MP 145 (Fort Hall Hill), including controlled blasting, rock scaling, surveying, concrete guardrail, draped mesh, shotcrete, and culvert.</i>	N/A
8247	Int. Blue Lakes Boulevard/Pole Line Road	3/30/04	Twin Falls	Micro-sealing US-93, Blue Lakes Blvd., Pole Line Rd. to Canyon Springs Rd., MP 49.312 to MP 49.525, and Pole Line Rd. from Sta. 45+71.993 to Sta. 52+08.74.	N/A
8376	Pedestrian Pathway, Peck	3/30/04	Nez Perce	Constructing pedestrian facilities along Main Street to include a concrete pedestrian path, illumination while maintaining the existing storm drainage all within public right-of-way, MP 18.751 to MP 19.071.	0%
9295, 9296 9297, 9298 9299, 9230 9311, 9312	District 1 Sealcoats	3/30/04	Kootenai, Benewah, Bonner, Boundary	Sealcoating on various highways in District 1; District 1 Sealcoats; known as Idaho Project No. ST -5110(665), ST -5170 (619), ST -5733(607), ST -5120(636), ST -5110(664), ST -5140 (609), ST -5100(602), & ST -5706(602).	N/A
8429	Firebird South Passing Lanes	4/06/04	Ada	Constructing passing lanes, including pulverizing, paving, sealcoat, guardrail & culvert on SH-16 MP 3.99 MP 5.38,	1%



ITD Highway Construction Awards

For Bid Result Information, call (208) 334-8585, or visit on-line at www2.state.id.us/itd/design/contractors/br.htm. Abstracts are also available for projects with more than one bidder.

Award Date	Dist	Project Name	Key #	Project #	Contractor	Amount
2/09/04	1	Tamarack & Mace Bridges	7670	BR-5760(100)	S & L Underground, Inc.	\$944,066.30
2/10/04	6	Idaho Canal Bridge, Idaho Falls	8148	BR-7446 (102)	BECO Const. Co., Inc.	\$358,517.80
2/11/04	5	Firth to Goshen	7681	STP-NH 1490(105)	H-K Contractors, Inc.	\$817,103.20
2/11/04	3	Ada County HD Sealcoats	8683	STP-0100(169)	Kloepfer, Inc.	\$308,231.67
2/12/04	2	WB Passing Lane, MP 31	8157	NH-SB 4200(138)	S. A. Gonzales Const.	\$2,638,638.38
2/13/04	1	West Oden Bay Rd N Kootenai RR Xing	8066	ST -0900(116)	Fix it Fitz Const., Inc.	\$98,981.00
2/23/04	4	FY 04 Dist. 5 & 6 Pavement Striping	8121 8130	IMG-0005(123) IMG-0006(110)	Promark, Inc.	\$196,790.23
2/27/04	3	ITS, ODOT Cooperative Agreement	8966	IM-84-1(061)125	Quality Electric, Inc.	\$205,131.24
3/03/04	2	Clearwater River Bridge to Rose Garden, Lewiston	8530	ST -4117(600)	Acme Concrete Paving, Inc.	\$2,218,255.40 w/70 WD = \$2,673,255.40

(WNET, Continued from page 2)

intentional so that each WNET Roundtable can tailor the program to meet the needs of women business owners in their local area.

WNET has a very large following of small business owners. At the monthly meetings they hear guest speakers, discuss areas of concern for their business, and network with other business owners for mutually beneficial arrangements.

Local roundtable groups have learned to pool their resources

Treasure Valley Roundtables

Boise #1 Roundtable

Meets 2nd Tuesday of Every Month at Women's Business Center (119 N. 9th Street, 2nd Floor Conference Room)
12:15 PM; Free; Bring Your Own Lunch. Next date: 4/13

Boise #2 Roundtable

Meets 4th Thursday of Every Month at Idaho Business Centre (8th Street Marketplace, 404 S. 8th St, Ste 310)
12:15 PM; Free; Bring Your Own Lunch. Next date: 3/25

Meridian Roundtable

Meets 2nd Wednesday of Every Month at Meridian Job Service (205 E. Watertower Lane in Meridian)
12:15 PM; Free; Bring Your Own Lunch. Next date: 4/14

Nampa Roundtable

Meets 3rd Tuesday of Every Month at Pioneer Title Company (100 10th Avenue South in Nampa)
12:15 PM; Free; Bring Your Own Lunch. Next date: 4/20

Caldwell Roundtable

Meets 2nd Thursday of Every Month at Caldwell Business Incubator (1910 Chicago, Caldwell)
6 PM; Free; Bring Your Own Meal. Next date: 4/08

Eagle Roundtable

Meets 3rd Wednesday of Every Month at Native Brew coffee shop (600 S. Rivershore Lane, Eagle)
12:15 PM; Free; Bring Your Own Lunch. Next date: 4/21

to benefit more businesses.

The Women's Business Center annually hosts two conferences for WNET. The next conference will be held in April. It will feature panel speakers of seasoned business owners and then have breakout sessions after the networking lunch.

If you would like to join the roundtables or register for the conference, visit the WBC website at: www.wbcidaho.org, or call the Idaho Women's Business Center at (208) 336-5464.



NON-ITD PROJECT BID OPENINGS

The following is a listing by ITD's DBE Supportive Services from information obtained from and other sources including the Idaho Business Network.

These project listings are to be used ONLY for informational purposes by certified DBEs. Services has not verified the information posted for each project, and cannot guarantee it. Supportive Services DOES NOT hold plans or specifications for these projects. The project may not have DBE goals, depending on the owning agency.

Please refer to the contact name listed on each project for further information, and for complete specifications.

<u>Bid Open Date</u>	3/24/2004	<u>Project Name</u>	Baggley Neighborhood Park Improvements		
<u>Brief Description</u>	Provide & install: 2-stall restroom building w/mechanical/pump room, relocate & re-plumb existing irrigation pump system within restroom building, utility connections incl. electrical, water & sewer, concrete flatwork assoc. w/building entry & park perimeter pathway system, and site repairs to turf & irrigation system.				
<u>Location</u>	Boise, ID				
<u>Project Owner</u>	City of Boise				
<u>Plans/Specs Address</u>	City Hall Room 121, Boise, ID 83702				
<u>Contact</u>					<u>E-mail</u>
<u>Phone</u>	(208) 384-3775	<u>ext</u>	<u>FAX</u>	<u>Website</u>	

<u>Bid Open Date</u>	3/24/2004	<u>Project Name</u>	Seneca/Varian Sewers - Seneca Drive & Varian Place		
<u>Brief Description</u>	Construction of approx. 1413 lf 8" sanitary sewer pipe, manholes, service lines & other related work.				
<u>Location</u>	Boise, ID				
<u>Project Owner</u>	City of Boise				
<u>Plans/Specs Address</u>	City Hall Rm 121, Boise, ID 83702				
<u>Contact</u>					<u>E-mail</u>
<u>Phone</u>	(208) 384-3775	<u>ext</u>	<u>FAX</u>	<u>Website</u>	

<u>Bid Open Date</u>	3/24/2004	<u>Project Name</u>	Stadium Lighting Modifications, Bronco Stadium, Boise State University		
<u>Brief Description</u>	Scope of the work required to upgrade stadium lighting system shall incl. but not be limited to remodeling & refinishing existing steel structures to accommodate new lighting system for Bronco Stadium. Install new light fixtures & power distribution systems.				
<u>Location</u>	Boise State University, Boise, ID				
<u>Project Owner</u>	Idaho Division of Public Works				
<u>Plans/Specs Address</u>	502 N. 4th Street, Boise, ID 83702				
<u>Contact</u>	Synergy Engineering				<u>E-mail</u>
<u>Phone</u>	(208) 336-9617	<u>ext</u>	<u>FAX</u>	<u>Website</u>	

<u>Bid Open Date</u>	3/24/2004	<u>Project Name</u>	Vallivue Middle School Modernization
<u>Brief Description</u>	Site work, concrete, masonry, metals, wood & plastics, thermal & moisture protection, doors & windows, finishes, specialties, equipment, furnishings, special construction, mechanical & electrical work.		
<u>Location</u>	Caldwell, ID		
<u>Project Owner</u>	Vallivue School Dist. 139		
<u>Plans/Specs Address</u>	5209 S. Montana Drive, Caldwell, ID 83605		
<u>Contact</u>	Design West Architects	<u>E-mail</u>	
<u>Phone</u>	(208) 466-4651 <u>ext</u>	<u>FAX</u>	(208) 465-9822 <u>Website</u>
<u>Bid Open Date</u>	3/26/2004	<u>Project Name</u>	Orofino Municipal Airport/2004 Taxiway Rehab
<u>Brief Description</u>	Please use isqft website for a description of this project, call Marcey @ 509/535-0391 for your username & password.		
<u>Location</u>	Orofino, ID		
<u>Project Owner</u>	Orofino Airport		
<u>Plans/Specs Address</u>	Riedesel Engineering, 202 Falls Avenue, Twin Falls, ID 83301		
<u>Contact</u>	Riedesel Engineering	<u>E-mail</u>	
<u>Phone</u>	(208) 733-2446 <u>ext</u>	<u>FAX</u>	(208) 743-4274 <u>Website</u> www.northwestagc.net/plan/scripts/deta
<u>Bid Open Date</u>	3/26/2004	<u>Project Name</u>	Vascular & Nonvascular Plant Survey
<u>Brief Description</u>	Small Business Set-Aside. Vascular & Nonvascular Special Status Plant Survey		
<u>Location</u>			
<u>Project Owner</u>	USDI Bureau of Land Management		
<u>Plans/Specs Address</u>	BLM Oregon State Office, PO Box 2965, Portland OR		
<u>Contact</u>	Lorrie Gleghorn	<u>E-mail</u>	or952mb@or.blm.gov
<u>Phone</u>	(503) 808-6230 <u>ext</u>	<u>FAX</u>	(503) 808-6312 <u>Website</u> www.eps.gov/spg/DOI/BLM/OR/HAQ04
<u>Bid Open Date</u>	3/26/2004	<u>Project Name</u>	WY PRA-YELL 13(3), East Entrance Road, Segment C
<u>Brief Description</u>	Consists of 11.9 km of: grading, drainage, base, paving, concrete & MSE retaining walls, and stone masonry guardwalls.		
<u>Location</u>	85 km west of Cody, Wyoming		
<u>Project Owner</u>	Federal Highway Administration		
<u>Plans/Specs Address</u>	610 East Fifth Street, Vancouver, WA, 98661-3801		
<u>Contact</u>	Western Federal Lands Highway Division	<u>E-mail</u>	contracts@wfl.fha.dot.gov
<u>Phone</u>	(360) 619-7520 <u>ext</u>	<u>FAX</u>	(360) 619-7932 <u>Website</u> www1.eps.gov/spg/DOT/FHWA/WFL/D
<u>Bid Open Date</u>	3/27/2004	<u>Project Name</u>	OMB Circular A76 Study for GSA
<u>Brief Description</u>	REQUEST FOR INDUSTRY COMMENTS ON DRAFT PERFORMANCE WORK STATEMENT. Cost comparison study is being conducted of Indian Trust Accounting Division in Lanham, MD. There are 32 spaces in ITAD under review. Anticipated contract type is Firm Fixed Price. Contract term will consist of phase-in period, base year plus 4 option years.		
<u>Location</u>	Lanham, MD		
<u>Project Owner</u>	General Services Administration		
<u>Plans/Specs Address</u>	Management Services Center (10FT), 400 15th Street, SW, Auburn, WA, 98001		
<u>Contact</u>	Kathleen Sewell	<u>E-mail</u>	kathleen.sewell@gsa.gov
<u>Phone</u>	(253) 931-7992 <u>ext</u>	<u>FAX</u>	(253) 931-7174 <u>Website</u> www.eps.gov/spg/GSA/FSS/10FT/GS-

<u>Bid Open Date</u>	3/29/2004	<u>Project Name</u>	Contaminant & Habitat Professional Svcs
<u>Brief Description</u>	Contaminant & Habitat Professional Svcs -- SELECTION OF SOLICITATION OPTION WILL RESULT IN A DIRECT CONNECTION TO VIEW ENTIRE DOCUMENT ON NBC WEB SITE. Items for this solicitation: 0001--Professional Services; see attached. (Quantity - 1) 0002--Professional Services(Quantity - 1) 0003--Professional Services(Quantity - 1) 0004--Professional Services(Quantity - 1) 0005--Professional Services(Quantity - 1)		
<u>Location</u>			
<u>Project Owner</u>	Division of Contracting & General Services		
<u>Plans/Specs Address</u>	U.S. Fish & Wildlife Service 911 NE 11th Avenue Portland OR 972324181		
<u>Contact</u>	Rachel Russell	<u>E-mail</u>	rachel_russell@r1.fws.gov
<u>Phone</u>	(503) 231-2392	<u>ext</u>	<u>FAX</u> (503) 231-6259 <u>Website</u> www.eps.gov/spg/DOI/FWS/CGSWO/1
<u>Bid Open Date</u>	3/29/2004	<u>Project Name</u>	Hazardous Waste Removal/Disposal Services
<u>Brief Description</u>	Secure services of Hazardous Waste Removal/Disposal Contractors who are qualified to perform duties of generator of hazardous waste on behalf of law enforcement agencies & to properly manage hazardous waste seized by those in law enforcement at clandestine drug laboratories, generated by DEA forensic labs, mobile labs, training exercises, or by other waste generating activities authorized by DEA.		
<u>Location</u>	Various Locations		
<u>Project Owner</u>	Dept. of Justice, DEA		
<u>Plans/Specs Address</u>	Dept. of Justice, DEA, Office of Acquisition Management, Washington, DC 20537		
<u>Contact</u>	Paula McMillan	<u>E-mail</u>	pmcmilla@leo.gov
<u>Phone</u>	(202) 307-7810	<u>ext</u>	<u>FAX</u> (202) 307-4877 <u>Website</u> www.eps.gov/spg/DOJ/DEA/OAM/DEA
<u>Bid Open Date</u>	3/30/2004	<u>Project Name</u>	Canyon Visitor Ed. Center-Yellowstone Natl Park
<u>Brief Description</u>	Consists of partial demolition of existing Canyon Visitor Center in Yellowstone National Park. Once demolition is completed, new Canyon Education Center will be constructed over existing footings, foundations, slab & remaining building structure to house new interpretive displays, back country offices, Yellowstone Association Book Store, auditorium, public restroom & new front amenities to Canyon Education Center.		
<u>Location</u>	Yellowstone National Park		
<u>Project Owner</u>	National Park Services		
<u>Plans/Specs Address</u>	PO Box 168, Yellowstone National Park, WY 82190		
<u>Contact</u>	Mark Davidson	<u>E-mail</u>	Mark_Davidson@nps.gov
<u>Phone</u>	(307) 344-2080	<u>ext</u>	<u>FAX</u> <u>Website</u>
<u>Bid Open Date</u>	3/30/2004	<u>Project Name</u>	Construction of New 26,000 SF Visitor Center
<u>Brief Description</u>	New Canyon Visitor Education Center. Project involves construction of complete new 26,000 SF visitor education center. Existing visitor center will be demolished except for auditorium & foundations, which will be incorporated into new building. Est. \$5-\$10 million. In determining Best Value, contractor's technical capability is significantly more important than price.		
<u>Location</u>	Canyon Village in Yellowstone National Park, Wyoming		
<u>Project Owner</u>	Yellowstone National Park Mammoth Supply Center		
<u>Plans/Specs Address</u>	Yellowstone National Park Mammoth Supply Center Yellowstone National Park Wy 82190		
<u>Contact</u>	Mark Davidson	<u>E-mail</u>	mark_davidson@nps.gov;
<u>Phone</u>	(307) 344-2080	<u>ext</u>	<u>FAX</u> <u>Website</u> www1.eps.gov/spg/DOI/NPS/APC-IS/N

<u>Bid Open Date</u>	3/30/2004	<u>Project Name</u>	Road Maintenance, Lewis & Clark NF, Rocky Mountain & Jefferson Divisions
<u>Brief Description</u>	Total Small Business Set-Aside. Consists of providing all labor, equipment, materials (excluding govt.-furnished crushed gravel) transportation, quality control & supervision necessary to perform road blading on both native surface & crushed aggregate surface roads. Also incl. construction of new water bars & rolling dips plus cleaning of culvert catch basins & cattle guards.		
<u>Location</u>	Montana		
<u>Project Owner</u>	Forest Service, R1 Lewis & Clark National Forest		
<u>Plans/Specs Address</u>	1101 15th Street N., Box 869, Great Falls, MT 59403		
<u>Contact</u>	Jan Wenaas	<u>E-mail</u>	jwenaas@fs.fed.us
<u>Phone</u>	(406) 791-7707	<u>ext</u>	<u>FAX</u> (406) 731-5302 <u>Website</u> www.eps.gov/spg/USDA/FS/03K0/R%2
<u>Bid Open Date</u>	3/31/2004	<u>Project Name</u>	Sun Valley 2004 Road Improvements
<u>Brief Description</u>	Roadway maintenance consists of creating cement recycled asphalt base for approx. 1,120 lf Old Dollar Road; 1,860 lf Camas Loop & 3,100 lf Elkhorn Road Segment C. All road receiving CRABs will then be repaved w/asphalt concrete pavement. Approx. 250 ft Elkhorn Road will be completely reconstructed, incl. demolition of existing road section, excavation to approx. 2.5 ft, and replacement w/new aggregate sub base, base course & asphalt concrete surface. Approx. 620 ft perforated drain pipe will be installed along Camas Loop Road. Perforated drain pipe will incl. excavation of 2-ft deep trench, installation of filter fabric, drain rock & perforated drain pipe. Old Dollar bridge over Trail Creek will be replaced. Work will incl. removal of existing 28-ft single span concrete bridge & construction of new 54-ft single span bridge. New bridge will accommodate one 10-ft pathway at east side of new bridge, and two 12-ft traffic lanes. Overall bridge width will be 36'-1". Existing bridge is approx. 24-ft wide. New bridge will consist of precast concrete girders w/concrete deck. Structure will be supported by single row of steel piles at each abutment to form internal abutment. Banks of Trail Creek will be armored w/riprap at abutments. Slopes of banks will be constructed w/2:1 horizontal to vertical slope. Temporary cofferdams may be required to contain silty material during removal of existing bridge, and embankment excavation. Bridge construction will occur during low stream flows.		
<u>Location</u>	Sun Valley, ID		
<u>Project Owner</u>	City of Sun Valley		
<u>Plans/Specs Address</u>	Corner of Dollar & Elkhorn Roads, PO Box 416, Sun Valley, ID 83353		
<u>Contact</u>	Dan Pinetich	<u>E-mail</u>	
<u>Phone</u>	(208) 345-5310	<u>ext</u>	<u>FAX</u> (208) 345-5315 <u>Website</u>
<u>Bid Open Date</u>	4/1/2004	<u>Project Name</u>	Machine Site Preparation
<u>Brief Description</u>	Total Small Business Set-Aside. Mechanical slash treatment to incl. grapple piling all preexisting fuels & whips. Contractor shall furnish all labor, equipment, supervision, tools & transportation, operating supplies & incidentals necessary to perform work.		
<u>Location</u>	Three Rivers RD, NE Washington		
<u>Project Owner</u>	USDA Forest Service		
<u>Plans/Specs Address</u>	R-6 Eastern Washington ZAP, Colville NF, 765 S. Main, Colville, WA, 99114		
<u>Contact</u>	Sharon Gies	<u>E-mail</u>	sgies@fs.fed.us
<u>Phone</u>	(509) 684-7203	<u>ext</u>	<u>FAX</u> (509) 684-7280 <u>Website</u> www.eps.gov/spg/USDA/FS/05G1/RFQ

<u>Bid Open Date</u>	4/2/2004	<u>Project Name</u> Field Research - Survivorship & Fecundity of Butte County Meadowfoam		
<u>Brief Description</u>	Conduct field research to determine effects of livestock grazing on survivorship & fecundity of Butte County Meadowfoam (<i>Limnanthes floccosa</i> ssp. <i>Californica</i>); for Sacramento Fish & Wildlife Office. Proposed effort shall not exceed \$150,000.			
<u>Location</u>				
<u>Project Owner</u>	Division of Contracting & General Services			
<u>Plans/Specs Address</u>	U.S. Fish & Wildlife Service 911 NE 11th Ave Portland OR 97232			
<u>Contact</u>	Tamra Swerdlik		<u>E-mail</u>	EC_helpdesk@NBC.GOV
<u>Phone</u>	(503) 231-2029	<u>ext</u>	<u>FAX</u>	<u>Website</u> www.eps.gov/spg/DOI/FWS/CGSWO/1
<u>Bid Open Date</u>	4/2/2004	<u>Project Name</u> Infrastructure Improvements, Twin Falls		
<u>Brief Description</u>	Construction of infrastructure improvements incl. creating arterial traffic approach to plant, as well as fire line around building & curb construction.			
<u>Location</u>	Twin Falls, ID			
<u>Project Owner</u>	City of Twin Falls			
<u>Plans/Specs Address</u>				
<u>Contact</u>	Tom Courtney		<u>E-mail</u>	
<u>Phone</u>	(208) 735-7271	<u>ext</u>	<u>FAX</u>	<u>Website</u>
<u>Bid Open Date</u>	4/2/2004	<u>Project Name</u> Pink House Turn Lane II & Chip Seal		
<u>Brief Description</u>	Furnishing labor, equipment, supplies & materials to complete construction of left hand turn lane on Hwy 12 and surface Pink House Recreation Site. Work on Hwy 12 shall incl. excavation, construction of embankment, placement of crush aggregate base, placement of asphalt pavement, placement of temporary pavement striping markings & chip sealing. Work in Pink House Recreation Site shall incl. chip sealing & application of pavement striping.			
<u>Location</u>	Clearwater County, ID			
<u>Project Owner</u>	USDI Bureau of Land Management			
<u>Plans/Specs Address</u>	BLM Idaho State Office, 1387 S Vinnell Way, Boise, ID 83709			
<u>Contact</u>	Patricia A. Fort		<u>E-mail</u>	Pat_Fort@blm.gov
<u>Phone</u>	(208) 373-3910	<u>ext</u>	<u>FAX</u>	<u>Website</u> www1.eps.gov/spg/DOI/BLM/NBC/DLQ
<u>Bid Open Date</u>	4/2/2004	<u>Project Name</u> Product Development/Administration, Heyburn		
<u>Brief Description</u>	Construction of water line extension incl. boring for canal crossing & installation of 2 fire hydrants.			
<u>Location</u>	Heyburn, ID			
<u>Project Owner</u>	City of Heyburn			
<u>Plans/Specs Address</u>				
<u>Contact</u>	Linda Dayley		<u>E-mail</u>	
<u>Phone</u>	(208) 678-8158	<u>ext</u>	<u>FAX</u>	<u>Website</u>
<u>Bid Open Date</u>	4/2/2004	<u>Project Name</u> Project Development/Administration, Twin Falls		
<u>Brief Description</u>	Construction of electrical infrastructure improvements incl. installation of new transformer.			
<u>Location</u>	Twin Falls, ID			
<u>Project Owner</u>	City of Twin Falls			
<u>Plans/Specs Address</u>				
<u>Contact</u>	Tom Courtney		<u>E-mail</u>	
<u>Phone</u>	(208) 735-7271	<u>ext</u>	<u>FAX</u>	<u>Website</u>

<u>Bid Open Date</u>	4/5/2004	<u>Project Name</u>	Garden Valley Bunkhouse
<u>Brief Description</u>	Construction of bunkhouse building. Work incl. excavation & backfill, trenching & connection of utilities, concrete foundation & slabs, wood framing of standard 2x6 stud walls, pre-manufactured roof trusses, carpentry, gypsum drywall system, metal roofing, doors & windows, finish hardware, insulation, pre-fabricated cabinets, appliances, flooring & carpet, plumbing, electrical, heating & air conditioning, sidewalks, sitework, and other incidental items as required to complete project. Est. start 5/01/04 with completion by 11/01/04. Est. \$250,000-\$500,000. Under Small Business Competitiveness Demonstration Program, which is not a small business set-aside.		
<u>Location</u>	Garden Valley, ID		
<u>Project Owner</u>	USDA Forest Service SW Idaho		
<u>Plans/Specs Address</u>	1249 S. Vinnell Way, Ste. 200, Boise, ID 83709		
<u>Contact</u>		<u>E-mail</u>	
<u>Phone</u>	(208) 373-4150	<u>ext</u>	<u>FAX</u>
		<u>Website</u>	
<u>Bid Open Date</u>	4/6/2004	<u>Project Name</u>	4th Floor Remodel of Science & Nursing Building
<u>Brief Description</u>	Incl. remodeling approx. 4,200 sq ft existing storage space on 4th floor of existing Science & Nursing building located at 2133 Campus Dr. on BSU Campus into new research laboratories. New laboratories will incl. 660 sq ft Physics Lab, 530 sq ft Chemistry Lab, 530 sq ft Biology Lab, and space located for future 530 sq ft Lab. Remaining 1,900 sq ft will be remodeled into support & mechanical spaces incl. new restroom, data room, boiler room & various mechanical rooms. New exit stair & exterior balcony will be provided and will connect 4th floor to existing 3rd floor landing at northwest stair tower.		
<u>Location</u>	Boise State University, 2133 Campus Drive, Boise, ID		
<u>Project Owner</u>	Idaho Division of Public Works		
<u>Plans/Specs Address</u>	502 N. 4th Street, Boise, ID 83702		
<u>Contact</u>	Rudeen & Associates		
<u>Phone</u>	(208) 338-1413	<u>ext</u>	<u>FAX</u>
		<u>Website</u>	
<u>Bid Open Date</u>	4/6/2004	<u>Project Name</u>	Red Top to Teton Village Fuels Reduction
<u>Brief Description</u>	Secure services to perform tree thinning, slash treatment, slash reduction & related work on Bridger-Teton National Forest.		
<u>Location</u>	Bridger-Teton National Forest, 25 Rosencrans Lane, Jackson, WY		
<u>Project Owner</u>	USDA Forest Service		
<u>Plans/Specs Address</u>	R-4 IDAWY Acquisition Service Center, 1405 Hollipark Drive, Idaho Falls, ID, 83401		
<u>Contact</u>	Dallas Hoffer		
<u>Phone</u>	(208) 557-5834	<u>ext</u>	<u>FAX</u>
	(208) 557-5829	<u>Website</u>	www.eps.gov/spg/USDA/FS/02S2/RFP
<u>Bid Open Date</u>	4/6/2004	<u>Project Name</u>	Roof Replacement at Nampa State Fish Hatchery
<u>Brief Description</u>	New metal roof on residence #2 at Nampa State Fish Hatchery.		
<u>Location</u>	Nampa, ID		
<u>Project Owner</u>	Idaho Department of Fish & Game		
<u>Plans/Specs Address</u>	600 S. Walnut, P.O. Box 25, Boise, ID 83707		
<u>Contact</u>		<u>E-mail</u>	
<u>Phone</u>	(208) 334-3730	<u>ext</u>	<u>FAX</u>
		<u>Website</u>	

<u>Bid Open Date</u>	4/9/2004	<u>Project Name</u>	Computer-Aided Design Information Strategy Plan
<u>Brief Description</u>	Computer-Aided Design Information Strategy Plan (ISP) using Enterprise Data Model (EDM).		
<u>Location</u>	Idaho		
<u>Project Owner</u>	Department of Administration		
<u>Plans/Specs Address</u>			
<u>Contact</u>	Mark Little	<u>E-mail</u>	mlittle@adm.state.id.us
<u>Phone</u>	(208) 327-7465	<u>ext</u>	<u>FAX</u> (208) 327-7320 <u>Website</u>
<u>Bid Open Date</u>	4/10/2004	<u>Project Name</u>	Re-Striping Program 2004
<u>Brief Description</u>	Painting approx. 4.3 million lf of paint line in Grant County, WA.		
<u>Location</u>	Grant County, WA		
<u>Project Owner</u>	Grant County Public Works		
<u>Plans/Specs Address</u>	124 Enterprise St. SE, Ephrata, WA 98823		
<u>Contact</u>		<u>E-mail</u>	
<u>Phone</u>	(509) 754-6082	<u>ext</u>	<u>FAX</u> <u>Website</u>
<u>Bid Open Date</u>	4/12/2004	<u>Project Name</u>	Merchant Processing Services
<u>Brief Description</u>	Merchant Processing Services.		
<u>Location</u>	Idaho		
<u>Project Owner</u>	Department of Administration		
<u>Plans/Specs Address</u>			
<u>Contact</u>	Frank Pierce	<u>E-mail</u>	fpierce@adm.state.id.us
<u>Phone</u>	(208) 327-7322	<u>ext</u>	<u>FAX</u> (208) 327-7320 <u>Website</u>
<u>Bid Open Date</u>	4/12/2004	<u>Project Name</u>	Weeding of Tree Seedling & Bird Protection
<u>Brief Description</u>	Total Small Business Set-Aside. Project is located at Coeur d'Alene Nursery, Kootenai County, ID. Projects incl. 2 items. Item 1: Protection of sown seed from bird predation & Item 2: Weeding for removal of unwanted vegetation, defined as grass, weeds & trees of wrong species from seedbeds, seedbed ends & pathways.		
<u>Location</u>	Coeur d'Alene Nursery, Kootenai County, ID		
<u>Project Owner</u>	USDA Forest Service		
<u>Plans/Specs Address</u>	R-1 Idaho Panhandle National Forest, 3815 Schreiber Way, Coeur d'Alene, ID, 83815-8363		
<u>Contact</u>	Idaho Panhandle National Forests	<u>E-mail</u>	r1_ipnf_aqm@fs.fed.us
<u>Phone</u>	(208) 765-7284	<u>ext</u>	<u>FAX</u> (208) 765-7229 <u>Website</u> www.eps.gov/spg/USDA/FS/0281/RFAQ
<u>Bid Open Date</u>	4/13/2004	<u>Project Name</u>	IDIQ Remediation Construction Services
<u>Brief Description</u>	Total HUBZone Set-Aside. Work may incl. but not limited to remediation services such as mgmt. of tailings piles, capping of surface soils, dust control, slope stabilization, ban stabilization, access control, disposal of contaminated soils, surface water mgmt. and road & culvert repair & restoration of turf revegetation.		
<u>Location</u>	Bunker Hill Metallurgical Complex Superfund Facility, Idaho & Washington		
<u>Project Owner</u>	US Army Corps of Engineers		
<u>Plans/Specs Address</u>	ATTN: CENWS-CT, PO Box 3755, Seattle, WA 98124-3755		
<u>Contact</u>	Bonnie Lackey	<u>E-mail</u>	bonilie.l.lackey@usace.army.mil
<u>Phone</u>	(206) 764-6692	<u>ext</u>	<u>FAX</u> <u>Website</u> www.eps.gov/spg/USA/COE/DACA67/

<u>Bid Open Date</u>	4/13/2004	<u>Project Name</u>	LSRD Horse Corrals - Phase I
<u>Brief Description</u>	Contractor shall furnish all labor materials & supplies necessary to perform work which consists of earthwork, water distribution system, septic system, concrete work, provide & install pre-fabricated metal building and electrical work.		
<u>Location</u>	Ada County, ID		
<u>Project Owner</u>	USDI Bureau of Land Management		
<u>Plans/Specs Address</u>	BLM National Business Center BC670B, Bldg 50, DFC, PO Box 25047, Denver, CO 80225		
<u>Contact</u>	Denise Bickler	<u>E-mail</u>	Denise_Bickler@blm.gov
<u>Phone</u>	(303) 236-9443	<u>ext</u>	<u>FAX</u> <u>Website</u> www1.eps.gov/spg/DOI/BLM/NBC/NDB
<u>Bid Open Date</u>	4/13/2004	<u>Project Name</u>	McNary Lock & Dam, Paint & Sandblast Facility
<u>Brief Description</u>	Construction of 900 sq meter pre-engineered steel paint & sandblast building. Building will incl. following features: 50 metric ton bridge crane, 94 square meter abrasive blasting room w/4 cubic meter abrasive hopper & 7 nozzle capability, 94 sq meter paint booth w/26,750 liters/sec air flow, septic system, domestic plumbing & HVAC systems, fire protection system, electrical power & control systems, 110 meters chain-link fencing relocation, 1300 sq meters asphalt concrete pavement & 8000 sq meters dryland grass.		
<u>Location</u>	McNary Lock & Dam, 82790 Devore Road, Umatilla, OR		
<u>Project Owner</u>	US Army Engineer District, Walla Walla		
<u>Plans/Specs Address</u>	US Army Engineer District, Walla Walla, 201 N. Third Avenue, Walla Walla, WA 99362-1876		
<u>Contact</u>	Bruce Crittenden	<u>E-mail</u>	Bruce.W.Crittenden@nww01.usace.arm
<u>Phone</u>	(509) 527-7215	<u>ext</u>	<u>FAX</u> <u>Website</u> www1.eps.gov/spg/USA/COE/DACA68/
<u>Bid Open Date</u>	4/14/2004	<u>Project Name</u>	Hungry Horse/West Glacier Fuels Reduction
<u>Brief Description</u>	Total Small Business Set-Aside. Request for Proposals for Hungry Horse/West Glacier Fuels Reduction Stewardship Project on Hungry Horse Ranger District, Flathead County, Montana. Project contains 5 bid items totaling approx. 213 acres. Work will consist of stand treatments incl. tree harvesting, product manufacture in accordance w/buyer's specs, slashing of small trees, piling or otherwise removing slash created by treatment & existing downed woody material, burning of slash piles (optional bid item), hauling merchantable material to designated location(s), and road maintenance.		
<u>Location</u>	Flathead County, MT		
<u>Project Owner</u>	Forest Service, R-1 Flathead National Forest		
<u>Plans/Specs Address</u>	R-1 Flathead National Forest, 1935 Third Avenue East, Kalispell, MT, 59901		
<u>Contact</u>	Barbara Venturini	<u>E-mail</u>	bventurini@fs.fed.us
<u>Phone</u>	(406) 758-5318	<u>ext</u>	<u>FAX</u> (406) 758-5326 <u>Website</u> www1.eps.gov/spg/USDA/FS/0385/RF
<u>Bid Open Date</u>	4/14/2004	<u>Project Name</u>	Mountain Pine Beetle Spray Project
<u>Brief Description</u>	Total Small Business Set-Aside. Secure services for spraying 4,323 designated lodgepole pine trees in 16 designated recreation sites on Yankee Fork, Challis, Middle Fork & Lost River Ranger Districts of Salmon-Challis National Forest. Spraying is to provide protection from Mountain Pine Beetles. Work is est. to start 5/24/04.		
<u>Location</u>	Challis RD, Salmon-Challis NF, ID		
<u>Project Owner</u>	USDA Forest Service		
<u>Plans/Specs Address</u>	R-4 IDAWY Acquisition Service Center, 1405 Hollipark Drive, Idaho Falls, ID, 83401		
<u>Contact</u>	Connie Osborne	<u>E-mail</u>	chosborne@fs.fed.us
<u>Phone</u>	(208) 557-5833	<u>ext</u>	<u>FAX</u> (208) 557-5829 <u>Website</u> www.eps.gov/spg/USDA/FS/02S2/RFQ

<u>Bid Open Date</u>	4/16/2004	<u>Project Name</u>	Feasibility Study - National Twin Registry & 3 Disease Specific Registries
<u>Brief Description</u>	Determining feasibility of establishing National Twin Registry & 3 disease-specific registries as resources for investigations of genetic susceptibility & environmental influences in complex disease. Major purpose is to study feasibility & cost of establishing United States National Twin Registry. Second major purpose is to investigate feasibility & cost of establishing 3 individual, disease-specific registries for twins w/Type 1 Diabetes Mellitus, Multiple Sclerosis & systematic Lupus Erythematosus.		
<u>Location</u>			
<u>Project Owner</u>	Dept. of Health & Human Services		
<u>Plans/Specs Address</u>	National Institute of Environmental Health Sciences, P.O. Box 12874, RTP, NC 27709		
<u>Contact</u>	Velvet Torain	<u>E-mail</u>	torain@niehs.nih.gov
<u>Phone</u>	(919) 541-0400	<u>ext</u>	<u>FAX</u> (919) 541-2712 <u>Website</u> www.eps.gov/spg/HHS/NIH/NIEHS/NIH

<u>Bid Open Date</u>	4/20/2004	<u>Project Name</u>	Incident Clerical Assistance (Not Limited to Finance Operations Assistance)
<u>Brief Description</u>	Total Small Business Set Aside. Multiple-award, multi-year call-when-needed contracts for clerical services to assist in interagency incidents (fire, flood, etc.) on lands within boundaries of USDA Forest Service Regions 1, 2, 3, 4, 5 & 6. (Region 1: Montana, Northern Idaho, North Dakota, Northwestern South Dakota; Region 2: Colorado, Kansas, Nebraska, South Dakota, Eastern Wyoming; Region 3: Arizona, New Mexico; Region 4: Southern Idaho, Nevada, Utah, Western Wyoming; Region 5: California; Region 6: Oregon, Washington.) Services incl. but are not limited to: (1) equipment time recording: gathering contract equipment & contract personnel work time and related payment information from time keepers & managers located on the incident, entering information onto agency payment forms, preparing invoices for payment; (2) personnel time recording: gathering personnel work time & related payment information for agency personnel from supervisors & managers on the incident, entering information onto agency fire time reports; and (3) misc. related clerical services, such as, but not limited to, assisting w/commissary record keeping.		
<u>Location</u>	Western United States		
<u>Project Owner</u>	Forest Service, R-6 Pacific Northwest Region		
<u>Plans/Specs Address</u>	333 SW 1st Ave. P.O. Box 3623 Regional Office, Portland, OR, 97208-3623		
<u>Contact</u>	Kathleen Blood	<u>E-mail</u>	kblood@fs.fed.us
<u>Phone</u>	(503) 808-2365	<u>ext</u>	<u>FAX</u> <u>Website</u> www.eps.gov/spg/USDA/FS/04H1/R6-0

<u>Bid Open Date</u>	4/23/2004	<u>Project Name</u>	Computer-Based Instructional Intervention Software & Services
<u>Brief Description</u>	Computer-Based Instructional Intervention Software & Services		
<u>Location</u>	Idaho		
<u>Project Owner</u>	Department of Administration		
<u>Plans/Specs Address</u>			
<u>Contact</u>	Mark Little	<u>E-mail</u>	mlittle@adm.state.id.us
<u>Phone</u>	(208) 327-7359	<u>ext</u>	<u>FAX</u> (208) 327-7320 <u>Website</u>

<u>Bid Open Date</u>	4/27/2004	<u>Project Name</u>	Station Service Improvements, Dworshak Dam
<u>Brief Description</u>	Work on the 2 5kv station service busses at Dworshak Dam hydroelectric powerhouse incl. replacement of existing air-blast breakers w/14 new vacuum breakers. Furnish and install new breaker (switchgear) cubicles. Replace differential current transformers. Extend existing bus duct to new breakers. Relocate existing controls and replace control cables. Furnish & install new multifunction microprocessor based relays for transformer & feeder protection in new panel XPC. Other misc. & related work.		
<u>Location</u>	US Army Engineer District, Walla Walla 201 N. Third Avenue, Walla Walla WA		
<u>Project Owner</u>	US Army Engineer District, Walla Walla		
<u>Plans/Specs Address</u>	US Army Engineer District, Walla Walla, 201 N. Third Avenue, Walla Walla, WA 99362-1876		
<u>Contact</u>	Jani Long	<u>E-mail</u>	jani.c.long@usace.army.mil
<u>Phone</u>	(509) 527-7209	<u>ext</u>	<u>FAX</u>
		<u>Website</u>	www1.eps.gov/spg/USA/COE/DACA68/
<u>Bid Open Date</u>	4/27/2004	<u>Project Name</u>	Technical Services Requirement for National Resources Inventory
<u>Brief Description</u>	Contractor to provide services as certified Technical Service Provider (TSP) for National Resources Inventory activities in Central Idaho. Objective is to acquire specified inventory data on 2 data points in each of 34 primary sample units (PSU) (68 data points) located in Blaine (7 PSU), Camas (6 PSU), Cassia (8 PSU), and Elmore (13 PSU) counties, Idaho. Required data includes: landscape & soils, ecological site information, rangeland health, invasive/noxious plant presence, disturbance indicators, conservation practices & conservation needs, plant composition & patterns, plant production, cover, density & height.		
<u>Location</u>	Central Idaho		
<u>Project Owner</u>	Dept. Agriculture, Natural Resources Conservation		
<u>Plans/Specs Address</u>	9173 West Barnes Drive, Suite C, Boise, ID, 83709-1574		
<u>Contact</u>	Janis Stanton	<u>E-mail</u>	Janis.Stanton@id.usda.gov.
<u>Phone</u>	(208) 378-5710	<u>ext</u>	<u>FAX</u> (208) 378-5735
		<u>Website</u>	www.eps.gov/spg/USDA/NRCS/IDSO/
<u>Bid Open Date</u>	4/27/2004	<u>Project Name</u>	Technical Services Requirement for National Resources Inventory
<u>Brief Description</u>	Contractor to provide services as certified Technical Service Provider (TSP) for National Resources Inventory activities in Eastern Idaho. Objective is to acquire specified inventory data on 3 data points in each of 33 primary sample units (PSU) (66 data points) located in Clark (11 PSU), Fremont (5 PSU), Power (9 PSU), and Teton (8 PSU) counties, Idaho. Required data includes: landscape & soils, ecological site information, rangeland health, invasive/noxious plant presence, disturbance indicators, conservation practices & conservation needs, plant composition & patterns, plant production, cover, density & height.		
<u>Location</u>	Eastern Idaho		
<u>Project Owner</u>	Dept. Agriculture, Natural Resources Conservation		
<u>Plans/Specs Address</u>	9173 West Barnes Drive, Suite C, Boise, ID, 83709-1574		
<u>Contact</u>	Janis Stanton	<u>E-mail</u>	Janis.Stanton@id.usda.gov
<u>Phone</u>	(208) 378-5710	<u>ext</u>	<u>FAX</u> (208) 378-5735
		<u>Website</u>	www.eps.gov/spg/USDA/NRCS/IDSO/
<u>Bid Open Date</u>	4/30/2004	<u>Project Name</u>	Hand Tree Thinning
<u>Brief Description</u>	Total Small Business Set-Aside. Sandpoint & Bonners Ferry Ranger Districts, Boundary & Bonner Counties, Idaho. For field seasons in 2004, 2005 & 2006. Depending on funds availability, it is estimated that between 100-2,000 acres will be thinned. Est. start 6/15/04 w/contract time of 120 calendar days.		
<u>Location</u>	Boundary & Bonner Counties, ID		
<u>Project Owner</u>	Department of Agriculture, Forest Service		
<u>Plans/Specs Address</u>	R-1 Idaho Panhandle National Forest, 3815 Schreiber Way, Coeur d'Alene, ID, 83815-8363		
<u>Contact</u>	Idaho Panhandle National Forests	<u>E-mail</u>	r1_ipnf_aqm@fs.fed.us
<u>Phone</u>	(208) 765-7284	<u>ext</u>	<u>FAX</u> (208) 765-7229
		<u>Website</u>	www.eps.gov/spg/USDA/FS/0281/RFP-

<u>Bid Open Date</u>	5/5/2004	<u>Project Name</u>	Burns-Izee Road, Highway Construction
<u>Brief Description</u>	Work consists of grading drainage, base, paving & replacement bridge. Bridge is 30 meter, single-span bulb tee girder structure over Emigrant Creek that will require construction of detour road w/temporary bridge. Temporary bridge shall be provided by contractor.		
<u>Location</u>	Near Burns, OR		
<u>Project Owner</u>	Federal Highway Administration		
<u>Plans/Specs Address</u>	Western Federal Lands Highway Division, 610 East Fifth Street, Vancouver, WA, 98661-3801		
<u>Contact</u>	Western Federal Lands Highway Division	<u>E-mail</u>	contracts@wfl.fha.dot.gov
<u>Phone</u>	(360) 619-7520 <u>ext</u>	<u>FAX</u>	(360) 619-7932 <u>Website</u> www.eps.gov/spg/DOT/FHWA/WFL/DT

<u>Bid Open Date</u>	6/1/2004	<u>Project Name</u>	Precommercial Thinning
<u>Brief Description</u>	Total Small Business Set-Aside. Precommercial tree thinning & stand improvement activities on approx. 205 acres, to reduce tree density & by deliberate selection of leave trees, improve overall health & condition of stand based on prescribed objectives. Tree thinning & assoc. slash treatment work is also to reduce hazardous fuels & uncharacteristic fire behavior on National Forest Lands adjacent to private lands & residences. Project is located in Warm Springs, Hwy 21 Corridor, Idaho City Ranger District, Boise National Forest. Contractor shall furnish all labor, equipment, supervision, transportation, supplies (except those designated as Gvt.-furnished) & incidentals to perform work.		
<u>Location</u>	Idaho City RD, Boise NF, ID		
<u>Project Owner</u>	USDA Forest Service		
<u>Plans/Specs Address</u>	R-4 SW Idaho/Nevada Acquisition Office, 1249 S. Vinnell Way, Suite 200, Boise, ID, 83709		
<u>Contact</u>	John Hall	<u>E-mail</u>	Email r4_boise_contracting@fs.fed.us
<u>Phone</u>	(208) 373-4150 <u>ext</u>	<u>FAX</u>	(208) 373-4197 <u>Website</u> www.eps.gov/spg/USDA/FS/0261/2QR



Laura Starcher,
a native of Parma, Idaho

March is Women's History Month

Women gained suffrage in Oregon in 1912, eight years before much of the nation, and by 1916 the women of Umatilla took control of city government through their electoral option. Mrs. C.G. Brownell held a card party and the women attending decided what roles each could take in city government. They did not inform the men of the community and the elections proceeded quietly. Since candidates did not have to declare themselves, E.E. Starcher and C.G. Brownell confidently expected re-election. But the town of 198 people elected Laura Starcher as mayor, Lola Merrick as treasurer, Bertha Cherry as recorder, Florence Brownell, Gladys Spinning, Anna Means and Stella Paulu to council positions.

The women effectively administered the city for five years. In her acceptance speech, Laura Starcher promised to provide Umatilla a progressive administration, replace failing electric street lights, install sewers, and clean up the town. The women's administration accomplished Starcher's promises and more, installing warning signs at railroad crossings, adding a library to the community budget, and framing ordinances for speed limits, parking regulations, and fire protection. By 1920, the women of Umatilla "Having accomplished what they had set out to do four years earlier," bowed out of the political scene.

Your March Newsletter is Here!

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